Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been be reimbursed/paid for me. I also certify that I have attached:

X	The <u>o</u>	<u>riginal</u>	Employee	Pre-Travel	Auth	horization	(Form	RE-1),	<u>AND</u>
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$\mathbf{x} \mathbf{A}$	conv of the Privata Snow	sor Traval Cartification	Form with all attachments	(itinerary, invitee list, etc.)
	copy of the Private Spot	isor Travei Cerillicalion	rorm with all attachments	titinerary, invitee list, etc. i

🗵 A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)	
Recording Industry Association of America Private Sponsor(s) (list all):	
October 2nd-October 3rd, 2019 Travel date(s):	
Name of accompanying family member (if any):	<u> </u>
Relationship to Traveler: Spouse Child	

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate Mactual Amount	Train: \$106.00 Cab/Ubers: \$31.31	\$250.00	\$35.28	N/A

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): During the visit to NYC, meetings were focused around judiciary, intellectual property and trade legislation

impacting the music industry. See attached agenda for additional details.

(Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Revised 1/3/11)

Form RE-2

(Revised 10/19/15)

Date/Time Stamp:

Form RE-1

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Lindsay Linhares
Employing Office/Committee:	Senator Cindy Hyde-Smith
Private Sponsor(s) (list all): Recordin	g Industry Association of America (RIAA)
Travel date(s): October 2-3, 2019	
Note: If you plan to extend the	trip for any reason you <u>must</u> notify the Committee.
Destination(s): New York, NY	
Explain how this trip is specifically cor	nnected to the traveler's official or representational duties:
addressing these issues affect Mississippoperty laws specifically impact the mus	Hyde-Smith on judiciary and appropriations issues. I advise the Senator on how legislation plans and the country as a whole. This trip will help me understand how intellectual sic industry. Additionally, Senator Hyde-Smith is the Chairman of the Legislative Branch ds the Copyright Office at the Library of Congress. Insight into the music industry will help ding the Copyright Office.
Name of accompanying family membe	r (if any): N/A
Relationship to Employee: Spouse	Child
1 certify that the information contained $9.30.19$	in this form is true, complete and correct to the best of my knowledge:
(Date)	(Signature of Employee)
TO BE COMPLETED BY SUPERVISING Secretary for the Majority, Secretary for the Cindy Hyde-Smith	Lindsay Linhares
(Print Senator's/Officer's Name	nereby authorize
an employee under my direct supervision related expenses for travel to the event	on, to accept payment or reimbursement for necessary transportation, lodging, and described above. I have determined that this travel is in connection with his or her eholder, and will not create the appearance that he or she is using public office for
I have also determined that the attendar of the Senate. (signify "yes" by checking	nce of the employee's spouse or child is appropriate to assist in the representation box
8-30-19	Cindy-Hyde Smith Signature of Supervising Senator/Officer)
(Date)	Walkhanne of aubername achaion afficer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): Recording Industry Association of America (RIAA)
2.	Description of the trip: Educational staff trip to Sony Music Entertainment (SME), Universal Music Group (UMG) and Warner Music Group (WMG)
3.	Dates of travel: Wednesday, October 2 - Thursday, October 3, 2019
4.	Place of travel: New York, NY
5.	Name and title of Senate invitees: See attachment 1.
6.	I certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal. - AND -
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	 1 certify that: The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

€.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. - OR -
	 □ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). - OR -
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
1.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
2.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	RIAA is the sole sponsor and is planning, executing and financing all aspects of the trip.
	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: See attachment 2.
1.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	RIAA has sponsored a similar congressional trip for House staff, which included tours of
	SME, UMG, WMG officesin New York, NY.

See attachment 3.				
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			· 	
Total Expenses for Ea	ich Participant:			
		1 adain	N4 1	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
	Transportation	\$250	\$41	
☑ Good Faith	Train \$106	4200	Ψ • • • • • • • • • • • • • • • • • • •	
estimate	Ubers \$37			
☐ Actual Amounts				
++	i			
	rip involves an event that trip involves an event the ation:	•	_	_
participation or b) the congressional particip	trip involves an event th	nat is arranged or or	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional particip	trip involves an event thation:	nat is arranged or or	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional particip. The trip involves ever participation.	trip involves an event thation:	at is arranged or or	ganized <i>specifically v</i>	vith regard to
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participation or b) the congressional participation. The trip involves ever participation. Reason for selecting t	trip involves an event the ation: Its that are arranged and	at is arranged or or	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional participation. The trip involves ever participation. Reason for selecting t	trip involves an event the ation: Its that are arranged and	at is arranged or or	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional participation. The trip involves ever participation. Reason for selecting to See attachment 4.	trip involves an event the ation: Its that are arranged and	or trip	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional participation. The trip involves ever participation. Reason for selecting to See attachment 4.	trip involves an event the ation: he location of the event of the event of the hotel or other lodging factors.	or trip	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional particip The trip involves ever participation. Reason for selecting to See attachment 4. Name and location of	trip involves an event the ation: he location of the event of the event of the event of the series	or trip	ganized <i>specifically v</i>	vith regard to
participation or b) the congressional participation. The trip involves ever participation. Reason for selecting to See attachment 4. Name and location of The Gallivant Times \$234 W 48th St, New York 1985.	trip involves an event the ation: he location of the event of the event of the event of the series	or trip	ganized <i>specifically v</i>	vith regard to

	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
	See attachment 5.
_	
-	
(Describe the type and class of transportation being provided. Indicate whether coach, business-class or firs class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
	RIAA will provide a round trip coach class train and uber rides to and from Penn Station, the hotel and
_	SME, UMG and WMG offices.
	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
ľ	hereby certify that the information contained herein is true, complete and correct. (For trips involving nore than one sponsor, you must include a completed signature page for each additional sponsor):
ļ	Name and Title: Victoria Sheckler, Senior Vice President, Deputy General Counsel
ì	Name of Organization: Recording Association of America
	Address: 1025 F Street NW, 10th Floor, Washington DC 20004
	Telephone Number: 202-857-9603
F	Fax Number:
	E-mail Address:vsheckler@riaa.com

Attachment 1 – Question 5:

Legislative issues emerging from the Senate Judiciary and Commerce Committees are of primary interest to the RIAA and its members. Based off Committee assignments, RIAA has invited a range of senior level Senate staffers that specifically handle trade, technology and judiciary portfolios either directly on these Committees or within Senate offices associated with these Committees. Senate staffers that participant in this tour will return with knowledge on how the music industry is currently impacted by intellectual property, copyright, technology and trade issues in the digital age.

The list of invited Senate staffers that handle these select issues for their office/Committee include:

Office/Committee	First Name	Last Name	Title	Issue
Office of Senator Tammy Baldwin	Brian	Moulton	Senior Counsel	Appropriations
Office of Senator Marsha Blackburn	Jessica	Vu	Chief Counsel	Judiciary
Office of Senator Marsha Blackburn	Jon	Adame	General Counsel	Judiciary
Office of Senator Marsha Blackburn	Lydia	Taylor	Legislative Assistant	Judiciary
Office of Senator Richard Blumenthal	Sam	Simon	Chief Counsel	Judiciary
Office of Senator Cory Booker	Tona	Boyd	Chief Counsel	Judiciary
Office of Senator Sherrod Brown	Nora	Todd	Senior Policy Advisor	Finance
Office of Senator Maria Cantwell	Narda	Jones	Senior Technology Policy Advisor; Counsel	Judiciary
Office of Senator Christopher Coons	Erica	Songer	Chief Counsel	Judiciary
Office of Senator John Cornyn	Carter	Burwell	Chief Counsel	Judiciary
Office of Senator Catherine Cortez Masto	Jordan	Warner	Legislative Assistant	Finance
Office of Senator Mike Crapo	Rebecca	Alcorn	Legislative Assistant	Judiciary
Office of Senator Ted Cruz	Joel	Heimbach	Legislative Counsel	Judiciary
Office of Senator Tammy Duckworth	Benjamin	Rhodeside	Legislative Director	Commerce
Office of Senator Dick Durbin	Daniel	Swanson	Senior Counsel	Judiciary
Office of Senator Joni Ernst	Corey	Becker	Legislative Counsel	Judiciary
Office of Senator Dianne Feinstein	Jennifer	Duck	Staff Director; Chief Counsel	Judiciary
Office of Senator Lindsey Graham	Lee	Holmes	Staff Director; Chief Counsel	Judiciary
Office of Senator Chuck Grassley	James	Rice	Legislative Director	Judiciary
Office of Senator Kamala Harris	Josh	Hsu	Deputy Chief of Staff	Judiciary
Office of Senator Josh Hawley	Kyle	Plotkin	Chief of Staff	Judiciary
Office of Senator Josh Hawley	Josh	Divine	Deputy Counsel	Judiciary
Office of Senator Mazie Hirono	Christine	Berger	Senior Counsel	Judiciary
Office of Senator Cindy Hyde-Smith	Lindsay	Linhares	Senior Policy Advisor	Appropriations
Office of Senator John Kennedy	Nick	Hawatmeh	Legislative Counsel	Judiciary
Office of Senator Amy Klobuchar	Lindsey	Kerr	Chief Counsel	Judiciary
Office of Senator Patrick Leahy	Rajiv	Venkataramanan	Counsel	Judiciary

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Office of Senator Mike Lee	Joel	Wellum	Legislative Counsel	Judiciary
Office of Senator Jacklyn Rosen	Bryn	McDonough	Senior Counsel	Commerce
Office of Senator Ben Sasse	William	Payne	Chief Counsel	Judiciary
Office of Senator Brian Schatz	Trelaine	Ito	Legislative Assistant	Appropriations
Office of Senator Thom Tillis	Brad	Watts	Chief Counsel	Judiciary
Office of Senator Sheldon Whitehouse	Alex	Aronson	Counsel	Judiciary

Attachment 2 – Question 13:

The Recording Industry Association of America (RIAA) is the trade organization that supports and promotes the creative and financial viability of the major music companies. Its members are the music labels that comprise the most vibrant record industry in the world. RIAA members create, manufacture and/or distribute approximately 85% of all the legitimate recorded music produced and sold in the United States.

In pursuit of its mission, the RIAA is embarking on a series of educational site tours, which will provide congressional staff with firsthand knowledge of the music industry, its impacts on the U.S. economy and creative culture, and the intersection between the industry and policies being drafted and shaped by Congress. Through our continued advocacy and educational opportunities, RIAA discovered that even staffers with a background in intellectual property, copyright litigation, technology and trade issues lack firsthand experience with music companies in the digital age and demonstrated a strong interest in being able to learn more about the industry's daily operations and structure. In light of this, we have invited staffers that work for Senators appointed to the Senate Judiciary and Commerce Committees, and handle or are involved in intellectual property, technology and/or trade issues. This trip should provide those staffers with relevant experience and background to make better informed policy decisions as they perform their various roles on Capitol Hill.

Attachment 3 – Question 15:

In pursuit of its mission to provide information and educational opportunities for policymakers and the general public about the recording industry, RIAA offers a "music 101" series that outlines copyright law under sound recordings. Additionally, RIAA has launched the 50 States of Music database that aggregates both the economic footprint and cultural contributions music has on each state. Information provided on the website includes notable recording artists from each state; the music industry's contribution to state GDP; the number of music-related jobs created within the state; and a breakdown of royalty recipients. The 50 States of Music database is included HERE for reference.

Attachment 4 – Question 18:

The RIAA has selected New York, NY because it is the location of three major record label headquarters: Sony Music Entertainment (SME), Universal Music Group (UMG), and Warner Music Group (WMG). Each headquarters offers unique insight into the music industry's various artist development and business practices, which include: Artist & Repertoire (A&R), Mastering Studios, and distribution partnerships for catalog and merchandise.

Attachment 5 - Questions 20 & 21:

RIAA has secured a group rate for The Gallivant Times Square of \$250 (before taxes) for the night of Wednesday, October 2. This rate is less than the \$298 permitted government per diem rate for New York, NY in October 2019.

We chose to enter a contract with the hotel due to its relative affordability, proximity to Penn Station and our tour destinations on Thursday, October 3 (SME, UMG, and WMG).

The government per diem rate is \$76 per day in New York City, with breakfast at \$18, lunch at \$19, dinner at \$34 and incidental expenses at \$5. Adhering to these rates, RIAA will cater a breakfast costing approximately \$17/person and lunch costing approximately \$19 a person on Thursday, October 3. There will also be snacks for approximately \$5/person

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RECORDING INDUSTRY ASSOCIATION OF AMERICA EDUCATIONAL STAFF TRIP TO SONY MUSIC ENTERTAINMENT / WARNER MUSIC GROUP / UNIVERSAL MUSIC GROUP WEDNESDAY OCTOBER 2ND- THURSDAY OCTOBER 3RD

Wednesday, October 2nd

3:15PM Staff Suggested Arrival to Union Station (Washington, DC)

Union Station to Penn Station (coach travel)

Estimated travel cost: \$53/person

4:02PM Amtrak Train Departure

Amtrak train #178 Northeast Regional

7:24PM Amtrak Train Arrival to Penn Station (New York, NY)

7:35PM Depart Penn Station for The Gallivant Hotel Times Square

Upon arrival to Penn Station, Hill staff will take Ubers to the hotel

Estimated transportation costs: \$15/person

7:45PM Hotel Check-In to The Gallivant Hotel Times Square

The Gallivant Hotel Times Square (234 W 48th St New York, NY 10036)

room rate: \$219/night

Hotel was chosen due to best proximity to first two of the three site

locations being visited on 5/31

Thursday, October 3rd

8:00AM Staff Hotel Check-Out

8:15AM Staff Take Ubers to Briefing at Sony Music Entertainment

Estimated transportation costs: \$15/person

8:45AM-10:00AM Working Breakfast & RIAA Educational Briefing at Sony Music Entertainment

Sony Music Entertainment (25 Madison Ave, New York, NY 10010)

22nd Floor Multi-Purpose Room

POC: Caitlin Olivera

Breakfast Delivered 8:15AM *will greet in building entryway*

Hill staff will receive an overview of the music business looking at public RIAA industry revenue numbers along with a recent report on label, value in the modern music era and will hear from an industry expert on the latest trends in music fans' listening habits. Overview will end with Q&A. The educational briefing will feature:

- 8:40AM-8:50AM Introductions, Rafael Fernandez, SVP, State Public Policy, RIAA
- 8:50AM-9:00AM- Welcome
- 9:00AM-9:25AM- Josh Friedlander, SVP, Research & Economics, RIAA
- 9:25AM-9:40AM- Liz Kennedy, SVP Gold and Platinum Awards Program, RIAA
- 9:40AM-9:50AM-Q&A
- 9:50AM-9:55AM- Closing

10:00AM-11:30AM Continued Educational Briefing at Sony Music Entertainment

Sony Music Entertainment (25 Madison Ave, New York, NY 10010) 22nd Floor Multi-Purpose Room

At Sony Music, staff will get a demonstration of the company's cutting-edge artist royalty portal as well as its state-of-the-art data and analytics tools. These tools have been developed and are continually improved upon with the goals of transparency, speed and ease of use. They also inform the company's Artist & Repertoire and marketing efforts, applications which will be brought to life through a case study of 2019's breakaway hit, Lil Nas X's "Old Town Road." Staff will follow the artist and track's journey from early buzz on social media platforms to remixes featuring other artists to a record-breaking chart streak.

- 10:00AM-11:00AM Demonstration and discussion featuring:
 - Kirit Joshi, Chief Information Officer
- 11:00AM-11:30AM Discussion featuring:
 - Jenifer Mallory, EVP and GM, Columbia Records
 - Melissa Thomas, SVP, International Marketing

11:30AM Staff Take Ubers to Briefing at Warner Music Group

Estimated transportation costs: \$15/person

11:45AM-1:30PM Educational Tour & Luncheon at Warner Music Group

1633 Broadway, New York, NY 10019

7th Floor, Boardroom (7-51)

POC: Stephanie Briffa, Stephanie.Briffa@wmg.com (609-558-4346)

Lunch delivered at 11:30AM

At Warner Music Group, staff will learn first-hand what goes into discovering unique talent in the digital age, when anyone can be a DIY artist, leading to millions of songs posted on various streaming sites and how music is marketed in the digital world. In this loud and crowded online environment, how does a label cut through the chafe to find high quality music and artists today? What is the "formula" for knowing which artists to sign? How does emerging technology assist in that search? And in this age of DIY, where anyone can release an album, what does a label bring to the table that might help an artist achieve their dreams of success? All of these questions (and more) will be answered as staff will hear from label executives in charge of these essential functions, along with a tour of the in-house Atlantic recording studio. The educational briefing will feature:

- 11:45-12:15PM: Ebonie Smith, Head Studio Engineer/Producer,
 Atlantic Records Studio Tour
- 12:15PM: Lunch Buffet
- 12:30PM-1:30PM: Mark Baker, Vice President, Public Policy & Government Affairs, Warner Music Group, will moderate a panel featuring:
 - o David Bither, President, Nonesuch Records
 - Riggs Morales, VP, A&R & Artist Development, Atlantic Records
 - Elsa Vivero, EVP, Global Digital Account Management,
 WEA

*Lunch costs: \$19/person

2:00PM-3:30PM Educational Tour at Universal Music Group

1755 Broadway New York, NY 10019
1st Floor, Lobby Performance Space
POC: Charles Wadelington, <u>Charles.Wadelington@umusic.com</u>
(919-602-4931) *will greet group in building entryway*

Attendees will begin their visit to Universal Music Group (UMG) with a tour of Island Records' offices and a discussion with senior Island executives. The meeting will deliver an educational overview on how record labels provide value to their signed artists. Following that, attendees will participate in a record mixing session in the in-house master studio, followed by a walk thru of the Bravado showroom.

During these highly interactive sessions, attendees will learn about how IP is utilized through multiple business opportunities. Questions raised will include: What goes into the label-artist partnership? How does a label nurture an artist's sound and shape their brand? What role does a label have in helping an artist in the studio and continuing to optimize

their catalog through new, creative and innovative projects? The sessions will feature:

- 2:00 PM-2:15 PM: Eric Berman, EVP, Public Affairs, UMG welcomes guests & intros UMG
 *Note: Time window subject to change if needed, add in 15 minutes for potential UMe component
- 2:20 PM-2:40 PM: Conversation with Island Records: The partnership between artist and label

Location: Island Records (1755 Broadway, 4th Floor)
Featuring: Eric Wong, Chief Operating Officer, among other Island staff:

- o Jonathan Briggs, VP Commerce
- LaTrice Burnette, EVP/GM
- Ziggy Chareton, SVP A&R
- Tony Corey, VP Marketing
- Lauren Schneider, EVP Strategic Media Relations
- 2:45 PM- 3:30PM: Guests divide into two groups (Groups A & B)
 and alternate visits between the In-House Master Studio and
 Bravado Master Showroom.

Location 1: In-House Master Studio (1755 Broadway, 4th Floor)
Featuring: Anthony Munderville, Director of UML Digital
Operations (East), UMG and Andy Skurow, Vault Manager, UMG

Location 2: Bravado Showroom (1755 Broadway, 2nd Floor) Featuring: Frank Bartolotta, SVP Sales, Bravado

*LT and Assistant Pick Up Bags from Gallivant, Order Uber XLs and Pick Up Congressional Staff from UMG

3:35PM: Guests regroups in the Lobby Performance Space and depart UMG for Penn

Station and Staff Take Ubers to Penn Station

Estimated transportation costs: \$10/person

4:00PM Staff Arrival to Penn Station (New York, NY)

Penn Station to Union Station (coach travel)

Estimated travel cost: \$53/person

4:35PM Amtrak Train Departure

Amtrak train #129 Northeast Regional

October 2nd-3rd RIAA Educational Tour Attendees

Attending	Title	Office	State/District/P arty
Amy Bos	Legislative Director	Rep. Jim Sensenbrenner	R, WI-5
Erick Harris	Legislative Counsel	Rep. Steve Chabot	R, OH-1
Jennifer Lauterbach	Senior Legislative Assistant, HJC	Rep. Debbie Lesko	R, AZ-8
Lindsay	Senior Policy Advisor	Senator Cindy Hyde- Smith	R- MS
Erica Songer	Chief Counsel	Senator Christopher Coons	D- DE
Paul Taylor	Chief Counsel	Rep. Mike Johnson	R, LA-4
Sophie Trainor	Deputy Chief of Staff and Legislative Director	Rep. Brett Guthrie	R, KY-2

RIAA Staff Attending Meetings:

Josh Friedlander, SVP, Research & Economics, RIAA - (607)-351-3412 Monique Ziadie, Manager, State & Public Policy, RIAA Liz Kennedy, SVP Gold and Platinum Awards Program, RIAA Rafael Fernandez, SVP, State Public Policy, RIAA Thomas Clees, VP Federal Public Policy, RIAA - (602)-327-0156 Morna Willens, Chief Policy Officer, RIAA Mitch Glazier, Chairman and CEO, RIAA

Congressional Attendees Bios:

Amy Bos:

Amy Bos is Legislative Director for Representative James Sensenbrenner (WI-05). She is responsible for assisting in the development of policy positions and legislative initiatives and managing the office's legislative staff. She also staffs the Congressman in his role on the House Judiciary Committee, preparing him for hearings and markups and floor statements.

In the 116th Congress, Amy has taken the lead role in staffing the Congressman as Ranking Member of the Antitrust Subcommittee. The Committee is in the process of a bipartisan investigation of technology companies. She has also focused extensively on drug pricing, music licensing, immigration reform, criminal justice reform, privacy issues and copyright and patent reform.

Amy is in her 14th year on Capitol Hill. Previously she worked for Congressman Pete Hoekstra (R-MI). She is a graduate of Hope College in Holland, Michigan.

Erick Harris:

Erick serves as Legislative Counsel to Congressman Steve Chabot. In addition to handling the judiciary portfolio, Erick focuses on financial services, tax, healthcare, labor, and technology issues. Erick formerly served as Legislative Counsel to Congresswoman Emerson and as an aide to Senator Talent and at the U.S. Department of Justice in the Office of the Solicitor General.

While completing his law degree, Erick served on the Wiley Rutledge Moot Court Board and as Senior Editor of the Washington University Jurisprudence Review. He appeared on various media outlets to discuss the 2008 Presidential election.

Erick received his Juris Doctor from Washington University in St. Louis, School of Law and his Bachelor of Science Degree from Vanderbilt University in Political Science and Human and Organizational Development with a concentration on Public Policy. While studying at Vanderbilt, Erick served on the Honor Council and completed internships with the U.S. House of Representatives, the U.S. Senate, the British House of Commons, and at the White House. He is originally from Cape Girardeau, Missouri and is active in various organizations in Washington D.C. metropolitan area.

Jennifer Lauterbach:

Jennifer Lauterbach is Congresswoman Debbie Lesko's Senior Legislative Assistant where she manages the Congresswoman's Judiciary Committee assignment, national security portfolio, and other policy issues such as veterans, intelligence, foreign affairs, and telecom.

Prior, she worked for Senator Kennedy (R-LA) as his Military, National Security, and Foreign Affairs staffer. In this role, she oversaw and briefed the Senator and staff on all legislation and matters under the jurisdiction of the Senate Armed Services and Foreign Relations Committees. She was responsible

to manage the National Defense Authorization Act process and assisted in overall development of legislation and policy ideas, prepared memorandums and other briefing materials for both written and oral remarks, and drafted hearing questions.

Before Senator Kennedy, she worked for Senator Cassidy (R-LA) as both his Military Legislative Correspondent and Scheduler. In this dual role, she managed the Senator's daily schedule and was responsible for creating outgoing correspondence pertaining to veterans issues, defense, foreign relations and related topics. She prepared the Senator for meetings by giving oral and written briefings and analysis and also individually taking meetings with various stakeholders.

Previous to Jennifer's time on Capitol Hill, she worked at American for Prosperity's Policy Department where she researched, wrote op-eds, and briefed senior staff on current events.

Jennifer graduated from Elon University in North Carolina with a Bachelor of Arts and Science degree having majored in International Business. She grew up in Chadds Ford, Pennsylvania and has lived in Washington, D.C. for the past 5 years.

Lindsay Linhares:

Lindsay Linhares currently serves as a Senior Policy Advisor for U.S. Senator Cindy Hyde-Smith. She leads a portfolio that includes: judiciary, law enforcement, appropriations, education, labor and workforce development, Senate rules and the legislative branch. Lindsay previously worked for Senate Appropriations Chairman Thad Cochran. She is from Starkville, MS and graduated from Mississippi State University with a Bachelor of Arts in Political Science and Communication with an emphasis in Journalism.

Erica Songer:

Erica Songer is the Chief Counsel for Senator Chris Coons, a member of the Senate Judiciary Committee and the Ranking Member of the Judiciary Subcommittee on Intellectual Property. In her role working with the Senator and the Judiciary Committee, Erica handles a broad portfolio of issues, including criminal justice, immigration, civil rights, and judicial and Department of Justice nominations. Erica has worked with Senator Coons on several high-profile matters, including legislation to protect the special counsel investigation, legislation to respond to President Trump's Muslim ban, and the confirmation hearings for Justices Kavanaugh and Gorsuch.

Prior to working on Capitol Hill, Erica was a partner at Hogan Lovells in Washington, DC. Erica's practice focused on high-stakes class actions and other complex commercial litigation.

Before joining the firm, Erica served as a law clerk for the Honorable Cornelia G. Kennedy of the United States Court of Appeals for the Sixth Circuit and held internships with the White House and the National Conference of State Legislatures. Erica received her J.D. from Harvard Law School, cum laude. During law school, Erica served as Deputy Editor-in-Chief of the Harvard Journal of Law and Gender. Erica received a B.A. in Political Science and a B.S. in Psychology from University of Illinois, summa cum laude, Phi Beta Kappa, and upon graduation, she received the Bronze Tablet award, the school's highest academic honor.

Paul Taylor:

Paul Taylor is a 1991 graduate of Yale College (summa cum laude), and a 1994 graduate of Harvard Law School (cum laude). Subsequently he worked as an associate at Kirkland & Ellis, and Covington & Burling, in Washington, D.C. He has published over a dozen law review articles and is the Chief Republican Counsel for the House Subcommittee on the Constitution, Civil Rights, and Civil Liberties, where he has worked since 1999.

Sophie Trainor:

Sophie Trainor, RD, serves as Deputy Chief of Staff and Legislative Director for Congressman Brett Guthrie of Kentucky, where her focus is on healthcare policies and the jurisdiction of the House Energy and Commerce.

Prior to joining Congressman Guthrie's team, Sophie served as a shared staffer for Congressman Joe Barton and the Energy and Commerce Committee, where she spearheaded efforts to combat the Zika virus and negotiated key parts of the 21st Century Cures Act and the Comprehensive Addiction and Recovery Act. Previously, Sophie served as a Legislative Assistant focusing on health, education, and labor appropriations for Congressman Martha Roby of Alabama and Congressman Lee Terry of Nebraska. Sophie began her career on the Hill as a Legislative Correspondent and Staff Assistant for Senator Jeff Sessions of Alabama.

Sophie earned a Bachelor of Science in Human Environmental Sciences from the University of Alabama. Sophie served as President of the University of Alabama Alumni Association, National Capital Chapter, and is a member of the Junior League of Washington. Originally from Memphis, Tennessee, Sophie currently resides in Washington, DC.



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Lindsay,

We are so excited that you have chosen to attend the Recording Industry Association of America's (RIAA) congressional staff delegation trip to New York City to visit Sony Music Entertainment (SME), Warner Music Group (WMG) and Universal Music Group (UMG), on Wednesday, October 2nd and Thursday, October 3rd, 2019.

This trip involves a series of briefings and discussions pertaining to the development and business practices of music companies in the digital age. It will bring congressional staffers together with industry experts and executives for the purposes of understanding key issues affecting trade, intellectual property and copyright policies. On Thursday, October 3rd, RIAA will sponsor a full day of discussions and tours that examine the daily functions of these three major record labels. Items on the agenda will include presentations from the record labels' leadership and communications staff, along with visiting onsite facilities such as the Artist & Repertoire (A&R) department and in-house recording studios.

I will be your event coordinator for this trip! Please do not hesitate to reach out to me should you have any questions. I will meet you at Union Station at the Starbucks near the terminal gates at 3:15pm on October 2nd. For questions or guidance day of, my cell is 770-634-1053. Our train departs at 4:02pm sharp. We will be staying at the Gallivant Time Square. A credit card will need to be provided upon arrival to cover any room incidentals. Please pack light, attire is casual or business casual and wear comfortable shoes. The weather during our trip should be in the high 80s with a chance of rain on Thursday.

RIAA will cover costs relating to the trip, including round-trip transportation, hotel expenses for Thursday, October 3rd and group meals. We have consulted with our counsel at Perkins Coie and the House and Senate Committee on Ethics to ensure compliance with the House and Senate travel rules.

Hotel: The Gallivant Time Square 234 W 48th St, New York, NY 10036

Confirmation: 17272770

Train Reservation: 0E5EF1

October 2nd- NE Regional 178 departing Union Station at 4:02pm October 3rd- NE Regional 129 departing Penn Station at 4:35pm

Best,

Lindsey Taylor
Executive Assistant to the CEO
RIAA